

Application for Professional Development Leave (PDL) Program For Academic Year 2025-2026

APPLICATION DEADLINE: Thursday, October 10, 2024 by 5:00 p.m.

Applications received after this deadline will not be considered. Please merge this file with your application folder.

Applicants must submit by email to: AA-BAP@usf.edu.

Designate order of preference (1=most preferred):

One Semester at FULL PAY (Fall/Spring)

Two Semesters at ONE-HALF PAY (Fall and Spring)

Last Name _____ First Name _____

Current Rank: _____

Salary source: † E&G

† Grant/Contract (Attach a copy of permissive language from grant/contract which provides for professional development leave with pay)

Department/Unit _____

College _____

Campus _____

Date of Initial USF Employment _____

Term of Last PDL* (if applicable): _____

Type of Last PDL † One Semester/Full Pay Two Semesters/Half Pay

*If the applicant has had a prior Professional Development Leave, then they must attach a narrative to show value during the prior leave and its benefits to the university and the employee.

Account for all absences from full-time teaching since date of initial USF employment, other than Professional Development Leave. For example: leave without pay, Fulbright, departmental release time, sponsored research, etc.

**Indicate "with" or "without" pay.

Date	Purpose	Pay**

A. Attach a detailed description of the project/work to be accomplished during the PDL including a specific scope and how they would be accomplished. ~~Note: do not exceed 3 pages total).~~
All applicants must also provide a current curriculum vitae.

B. Describe the benefits of your proposed sabbatical to:

(1) Yourself (max. 800 characters)

(2) The University - Please include how your proposal aligns with [USF's 6 Principles of Community](#) (max. 800 characters)

(3) Your Profession/Discipline (max. 800 characters)

C. Does the PDL work plan require travel or the expenditure of funds for expenses or equipment? (If so, exp statement of your plans to obtain such funding.)

D. Report here or by accompanying letter any additional information that you deem worthy of consideration for the committee.



By signing below, the applicant attests that the information submitted in this form is correct and agrees to con