Students keep a copy of the checklist and this page for your records.

Students Must Check:

Major/Concentration(s): Degree information, including Major and Concentration(s), must be correct in Student Self-Service **applying for graduation**, since the graduation application will not be automatically updated if changes are made after applying.

Grades: All incomplete "I" grades must be cleared. Note: All "I", "IF", and "M" grades turn to a permanent "F" at graduation. Inform your professors that this is your graduating semester so all of your grades are submitted on time. Check your GPA and grades in Student Self-Service.

Transferring   Appropriate transfer courses must be approved and posted to your record before your graduating term.
Courses: Taking courses at another institution during your graduating term is discouraged. Failure to post your transfer credit in a timely manner will result in denial of graduation.

Thesis/Dissertation Students:

All Engineering MS Thesis and PhD students must follow the College of Engineering Thesis/Dissertation Guide at https://www.usf.edu/engineering/graduate/, which is updated every semester.

Graduation Ceremonies *(voluntary ceremonies; however, students must register to participate!):*

University: Visit http://www.usf.edu/commencement/ for all official USF Commencement information and instructions.

College: Students who have never participated and who have applied for graduation through Student Self-Service receive an invitation to attend the Coll of Eng Induction into the Profession. You must register for the ceremony to attend. Note: The Induction into the Profession ceremony is held in the Fall and Spring only. Students graduating in Summer may attend the ceremony in May or December.

Cancelling Graduation:

Let your Department know if for any reason you need to cancel your graduation application. **Remember to reapply** as there is no automatic rollover for graduation applications! Note: International students cannot cancel their graduation if all requirements for the degree have been met the semester they have applied for without express approval of an International Services advisor.

Certification of Graduation:

Students participating in graduation ceremonies are doing so before graduation certification is finalized. All potential graduates are subject to final approval or denial by the C008 (cest22.6CID 2LeWCID 2LeW)-8S)0 0 d.